

HIGHLINE ELECTRIC ASSOCIATION
REGULAR MEETING OF THE BOARD OF DIRECTORS
September 17, 2020

A regular meeting of the Board of Directors of Highline Electric Association was held at the office of the Association in Holyoke, Colorado at 9:00 A.M. on September 17, 2020.

ROLL CALL

Vice-President Jim Lueck presided at the meeting. Directors present in person were:

Merlin Prior	Jim Lueck
Steve Oestman	Ted Carter
Leo Brekel	Merl Miller
Pam Stieb	David Kinnison

Directors present via video conference were:

Brad Stromberger

Manager Dennis Herman and Attorney Levi Williamson were present in person. Attorney Williamson recorded the minutes of the meeting. Directors Aaron Sprague and Mike Bennett were absent.

AGENDA APPROVED

The Agenda was revised and approved as revised.

COST OF SERVICE STUDY

Ron Wilson presented the executive summary of Highline's cost of service study.

Wilson left the meeting.

MINUTES APPROVED

The minutes of the August 20, 2020 meeting were revised to reflect that Alex Astley presented the engineering report. The minutes were approved as revised.

MANAGER'S REPORT

Manager Herman presented graphs of cumulative kWh purchased and kWh sold through August 2020. Herman also presented graphs of operating revenue, expenses, operating margins, and cash & investments through August. He presented the Ormat summary for August. Highline recognized savings of \$10,847.27 in August and \$49,244.94 Y-T-D.

Herman reported on past donations to CARE and Nebraska ACRE. It was the consensus of the Board to donate in the same amounts as the most recent donations.

Herman reported on the status of the various Tri-State FERC dockets. NRECA is lobbying the U.S. Congress for legislation to allow co-ops to refinance RUS loans to current interest rates.

The NECO wind project north and east of Holyoke is under consideration again. Herman reported on Colorado Proposition 118, which would require Colorado employers to provide paid leave to employees for FMLA type leave.

Herman reported on discussions with Y-W Electric Association, Inc. regarding facilities on the border of Y-W and Highline's territories.

OPERATIONS AND SAFETY REPORT

Rance Ferguson presented the Operations Report. He reported on outages. He reported on personnel matters and substation testing. Ferguson updated the board on the activities of the Holyoke, Sterling, and Ovid crews.

Ferguson presented the Outage Report and Safety Report. There were no lost-time accidents.

MEMBER SERVICES REPORT

Tad Huser presented the Member Services Report. He reported on new services and energy efficiency rebates. He reported on member solar installations. The Highline EV charging station was ordered. Huser discussed revolving loan fund activity and the Ovid facility remodel.

ENGINEERING REPORT

Alex Astley presented the Engineering Report. He reported on issues at the Plainview and Champion substations. He reported on load control, AMI implementation, and the new phone system.

CORPORATE SERVICES REPORT

Jim Jackson presented the Corporate Services Report. Jackson reported on interest rates, CFC investments, and credit card fees. He presented the August Form 7, cash flow, and check register. He reported on the PPP loan expenditures and balance.

CONSENT AGENDA

The Consent Agenda contained the following items:

- a. HEA Policy Review
 - i. Policy 1-20 Records Management
 - ii. Policy 2-5 Drug and Alcohol Abuse for CDL and other Company Drivers
 - iii. Policy 2-6 Bloodborne Pathogens Exposure Control Plan
- b. Safety Committee Report Approval
- c. New Members and Membership Refunds
- d. Subordination Agreements or Release of Liens
- e. Estate Capital Credit Refunds

The Consent Agenda was approved by unanimous consent.

POLICY 1-21 VOTING AND ELECTIONS

Herman presented revised Policy 1-21. It was properly moved, seconded, and carried to approve Policy 1-21 as presented.

POLICY 2-2 EMPLOYEE BENEFITS

Herman presented a revised Policy 2-2 to comply with recent state legislation. Action on this policy was tabled until after the state rule making process is completed.

WESTERN UNITED

Ted Carter reported on his attendance at the regular meeting of the Western United Board of Directors. The meeting was held via video conference. Carter reported on the officer election and the new building in Utah.

Lueck recessed the meeting at 12:05 p.m. for lunch and reconvened the meeting at 1:03 p.m.

Ted Carter left the meeting.

TRI-STATE POLICY 119

Manager Herman reported that he has negotiated the basic terms of a solar lease for a community solar project. He asked for authority to negotiate and execute an option for solar lease with the landowner. It was properly moved, seconded, and carried to authorize Manager Herman to negotiate and execute an option for solar lease on the terms outlined to the Board.

2020 CAPITAL CREDIT RETIREMENT

Jim Jackson presented the proposed retirement of capital credits. It was properly moved, seconded, and carried to approve retirement of capital credits to members as proposed in the approximate amount of \$2,745,833.01.

TOUCHSTONE ENERGY VOTING DELEGATE

It was properly moved, seconded, and carried to appoint Manager Herman as Highline's Touchstone Energy delegate.

TRI-STATE

Director Brekel reported on his attendance at the regular meeting of the Tri-State Board of Directors. He reviewed Tri-State's finances. There will be no wholesale rate increase in 2021. He reported on the new partial requirements contract option and the related policy.

CREA

Jim Lueck reported on his attendance at the regular meeting of the CREA Board of Directors. He reported on CARE deliberations regarding support for candidates.

MEETING ATTENDANCE

The directors discussed attendance at upcoming meetings.

EXECUTIVE SESSION

There was no need for additional executive session.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

There being no further business to come before the meeting, the meeting was adjourned at 1:54 p.m.



SECRETARY



PRESIDENT